

Snowmobile Club Grant Application Checklist

Grant Application

- ☐ Enter Club Address on First Page
- ☐ Complete 4th page with All Signatures & Trailmaster's address and telephone number
- ☐ Include Map (required every year) showing turn-arounds
(if GPS, please contact Joe Higgins to send info electronically joe.higgins@maine.gov)
- ☐ Include ALL FOUR PAGES
- ☐ SUBMIT APPLICATION: **POSTMARKED ON OR BEFORE DECEMBER 31, 2011**

**Mail To: Maine Dept. of Conservation
Snowmobile Program
SHS #22
Augusta, ME 04333-0022**

Club Information:

- ☐ Submitted Officer Update, Lime Green Form (since last officer election)
- ☐ Verified club is incorporated (completed annual filing with Bur. of Corps. 624-7752). Must file every year with Bur. of Corps. before June 1st to avoid late filing penalties.

**** Reminder ****

You must include worksheets (grooming and maintenance) with your REIMBURSEMENTS which are due postmarked on or before April 30th, 2012.

Always remember that your trails are periodically inspected by our staff throughout the season. We've included a sample of that inspection report in your packet so you know what we're looking for, be sure to check it out.